

Wedding Facilities Usage Fees

CHURCH FACILITIES

• <i>Worship Center/Bridal room/Groom's area</i>	FREE	\$ _____
• <i>Reception Room 181 (without sound)</i>	\$200.00	\$ _____
• <i>Reception Area (without sound)</i>	\$250.00	\$ _____
• <i>Reception Staff (Security Hostess)</i>	\$100.00	\$ _____

(Reception costs include normal set-up and clean-up required for weddings, receptions, and special events)

REQUIRED PERSONNEL

• <i>Wedding Facilitator</i>	\$100.00	\$ _____
• <i>Wedding Directors (two for weddings)</i>	\$150.00	\$ _____
• <i>Custodian/Maintenance</i>	\$150.00	\$ _____
• <i>Sound & Lighting Engineers</i> <i>(two technicians required for weddings)</i>	\$200.00	\$ _____
• <i>Honorarium for Pastor</i>	\$175.00	\$ _____

OPTIONAL PERSONNEL

• <i>Video Support (Video Playback, Powerpoint)</i>	\$100.00	\$ _____
• <i>Church Pianist/Organist/Musician</i>	\$ _____	\$ _____

EQUIPMENT/SUPPLIES

• <i>Trinity Candle Holder (provide own candles)</i>	FREE	\$ _____
• <i>Black Backdrop/ 6' or 8' White Columns</i>	FREE	\$ _____

(A deposit check of \$250 is due with application and will be applied to wedding fees Date _____ Check# _____)

Balance due THIRTY (30) DAYS PRIOR TO WEDDING	TOTAL DUE	\$ _____
<i>Please make checks payable to Willowbrook Baptist Church</i>	DEPOSIT	\$ _____
	BALANCE DUE	\$ _____

MARRIAGE COUNSELING *(Separate check - required for pre-marital program)* \$100.00

DAMAGE DEPOSIT: *A damage deposit of \$200 is required with the application and is refundable after the wedding providing the church equipment and building is found in order, or upon cancellation of the wedding, if not within 30 days of wedding date. Damage Deposit \$200 received: Date _____ Check # _____*
(Prices subject to change without notice.)

If you need to discuss these arrangements in more detail, please contact Willowbrook wedding facilitator: Melissa Belcher, 256-883-0907 ext. 146, and she will be glad to assist you.

Date deposit received _____ Date wedding fees paid in full _____

Signature: Wedding Staff

Signature: Bride/Groom